

**INFRASTRUCTURE**

**STRENGTHENS**

**DIPLOMACY**

PROVIDE SECURE, SAFE, AND



SUSTAINABLE FACILITIES WORLDWIDE

U.S. DEPARTMENT *of* STATE

★ CAREERS REPRESENTING AMERICA ★

# CHANGE YOUR LIFE AND CONTRIBUTE TO THE WORLD

The U.S. Department of State offers a variety of careers, internships, and fellowships in which you can experience intriguing new places and cultures — all while doing meaningful work that challenges your potential.

As a member of our team, you will have the unique opportunity to engage in diplomacy and make a positive impact worldwide. You will help ensure the safety of U.S. diplomats by providing well-maintained embassies and consulates across the globe. Develop yourself personally and professionally while supporting our nation's interests overseas.

**DIPLOMACY**

**IGNITES**

**PROSPERITY**

U.S. Embassy Rabat,  
Morocco

## ENGAGE IN DIPLOMACY

As the lead U.S. foreign affairs agency, the U.S. Department of State advances the interests of the American people, their safety, and economic prosperity. The Department operates across more than 270 locations abroad, and throughout the United States, to amplify our nation's voice and bring diplomacy to areas with critical needs. Foreign and Civil Service employees promote diplomacy while advancing America's interests, solving global challenges, and finding new ways to work together as a country to maximize the impact of our nation's resources.

The U.S. Department of State's vision is to promote and demonstrate democratic values and advance a free, peaceful, and prosperous world on behalf of the American people.

Facility Management staff celebrates  
Songkran (Thai New Year) at U.S. Embassy Bangkok



## ENSURE SAFETY AND SUSTAINABILITY

The Bureau of Overseas Buildings Operations (OBO) is the property manager for all overseas diplomatic properties. OBO sets the worldwide priorities and allocates the resources for acquiring, designing, constructing, operating, maintaining, leasing, or disposing of U.S. diplomatic properties around the world.



**DIPLOMACY**

**BUILDS**

**BONDS**



“ **And if you want a life less ordinary, this is it.**

Colin | Foreign Service  
Facility Manager ”

OBO teams work on challenging projects and apply design principles of excellence to all aspects of embassy and consulate infrastructures. They coordinate initiatives and overcome obstacles to deliver safe, secure, and well-designed embassy complexes that represent the best of American architecture, engineering, technology, art, culture, and conservation.



Facility Management section at U.S. Embassy Nouakchott

Currently, the Department has over 40 LEED® certified facilities within its overseas portfolio; twenty-five of those facilities have pioneered the way in their host country to achieve certification, demonstrating tangible best practices to the local building industry. This is just one of the many initiatives OBO has in place to maximize its conservation efforts while minimizing its footprint. OBO is dedicated to its mission to provide secure, safe, functional, and sustainable facilities that represent the U.S. government to the world while supporting employees in the achievement of U.S. foreign policy objectives.



**DIPLOMACY**

**PROTECTS**

**THE WORLD**

## MAKE THE WORLD YOUR WORKPLACE

To accomplish its goals, the Bureau of Overseas Buildings Operations (OBO) recruits, selects, and hires skilled Foreign and Civil Service specialists with established experience in all areas of the construction, building, facilities, and operations maintenance industries. For those interested in living and working abroad as a Foreign Service Facility Manager or Construction Engineer, you must be available and willing to serve anywhere in the world that requires your expertise. You must also meet the minimum education and experience criteria as outlined below:




U.S. Embassy, Vientiane Lao PDR: Facilities Maintenance Plumbers wear full body protection for working inside water tank.

### Facility Managers

You will oversee large holdings of United States government-owned (USG) and leased properties and ensure they are maintained within accepted U.S. standards in a safe and operable condition. You will be the on-site facilities and operations expert, managing physical resources and assets while supervising one of the largest and most diverse work forces domestically or overseas. You must have a bachelor's degree with three years, or a master's degree with two years, of specialized experience or a Bachelor of Science in Facility Management or Facility Engineering.

### Construction Engineers

You will use your engineering skills and vertical construction experience to manage new projects, supervise upgrades to existing properties, and support sustainable design and energy conservation programs. You will be responsible for ensuring that construction work is professionally performed and compliant, and be accountable for quality assurance, financial controls, safety and security, commissioning, pre-construction, and administrative tasks related to all aspects of building projects. You must have a Bachelor of Science in Civil/Structural, Electrical, Mechanical, or Architectural Engineering from an ABET- accredited program or a Bachelor or Master of Architecture from an NAAB-accredited program.



Electricians perform annual preventive maintenance of U.S. Embassy Ulaanbaatar electrical panels.



Facility Manager reviewing the contractor's lifting plan to make sure it met EM-385-1-1 requirements at U.S. Embassy Quito.

### Opportunities also exist for the following positions:

- Engineers
  - Mechanical
  - Electrical
  - Environmental
  - Civil/Structural
  - Chemical
  - Geo-Technical
- Architects
- Landscape Architects
- Urban Planners
- Interior Designers
- Program Analysts
- Real Estate Professionals
- Information Technology Specialists
- Human Resources Specialists
- Historic Preservationists
- Art Curators
- Safety/Health Professionals
- Fire Protection Specialists
- Security Management

In return for your service, you will have access to continued training and career development programs; health and medical coverage; federal retirement benefits; and generous paid leave. When serving overseas, you will receive paid housing or an appropriate housing allowance, and paid education for dependent children K through 12.

**DIplomacy**

**Promotes**

**Sustainability**

As a Foreign Service Specialist serving abroad or a Civil Service professional working in Washington, D.C., you will be a vital part of history in the making as you experience the challenge and excitement of a career at the forefront of international affairs. Plus, you will have an unprecedented opportunity to travel the world and experience different cultures. You can make the world your workplace and use your skills to enact real change in the lives of others.

Visit [careers.state.gov/OBO](https://careers.state.gov/OBO) for more information or you can contact OBO directly via email at [OBORecruit@state.gov](mailto:OBORecruit@state.gov).



Generator crane lift to 14th floor at Cairo Tower #1, U.S. Embassy Cairo

# DIPLOMACY ENCOURAGES COLLABORATION

The U.S. Department of State is committed to creating a workforce that represents the diversity of America and aims to recognize its employees' rich experiences, talent, knowledge, and personal characteristics.

Diversity and inclusion are vital to the Department's global mission. They bring innovation and creativity to the workplace, support fresh perspectives that inspire new ideas, and spark positive change— both at home and across the globe.

The Department's workplace is one of civility and respect, encouraging and supporting a collaborative, professional, and teamwork-oriented community where everyone can contribute to the mission.



## BUREAU OF OVERSEAS BUILDINGS OPERATIONS

DIPLOMACY

EMBRACES

DIFFERENCES



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U.S. citizenship required. An equal opportunity employer.